Napa County Office of Education Surveillance Testing for COVID-19

1. Surveillance testing will be required for all Educational Department staff and any individuals who may have contact with students, or areas where students sit, congregate, or touch. This will include:

   - All school site staff including classroom teachers, instructional aides, site administrators, classroom leaders, AmeriCorps members, and others working at a school site.
   - Special education staff, including speech therapists, psychologists who work with students, etc.
   - All substitutes
   - Support staff who visit schools
   - Food service personnel
   - General Services, maintenance and custodial staff

   Additionally, all staff and substitutes who are non-vaccinated, chose not to disclose or have not provided proof of vaccination are required to be tested weekly providing proof by end of day on Friday of each week. Failure to provide test results weekly by this time will result in the employee going on unpaid leave until results are received.

2. If you are unable to test at an NCOE site, testing should be accessed from an approved facility, which includes all sites listed on local County Public Health web sites as well as Kaiser, St. Joseph’s and other medical providers. If you are having difficulty signing up for a test, please submit a Zendesk ticket to Human Resources.

   - Napa County Testing
   - Sonoma County Testing
   - Solano County Testing

3. Testing will occur onsite.

4. Key local testing providers are listed below:

   - LHI OptumSERVE – https://lhi.care/covidtesting – Napa County (Napa Fairgrounds, St. Helena and American Canyon), Sonoma County (Santa Rosa & Petaluma), Solano County (Vallejo & Suisun).

   - Rite Aid (Requires Google Account) – https://www.projectbaseline.com/study/covid-19/


   - Kaiser –Contact the Kaiser Advice Nurse, your Kaiser Physician or website.
5. The Napa COE will require proof the test took place and the result – positive or negative. Each employee will need to forward their test result information to Human Resources if they did not use the NCOE testing.

6. Staff will be divided into 2 cohorts (A and B). 50% of staff will be tested every two weeks, with each staff member testing once every 2 weeks. Non-vaccinated staff, those staff who chose not to disclose or have not provided proof of vaccination are required to test weekly.

7. In most cases, tests are free of charge. Where a co-pay is required, NCOE will reimburse the employee the amount of the co-payment once a copy of the test and invoice is received.

8. Any test from an approved provider is allowed, including nasal swab.

9. If there are no symptoms or exposures, staff who get tested on the surveillance schedule do not have to self-isolate pending tests results.

10. Employees must inform the COE if they are positive or negative if they are tested for exposure or symptoms. In order to maintain health and safety and stop the spread of COVID-19, NCOE will provide information on test positivity and contacts to County Public Health for the purposes of contact tracing. Confidentiality will be maintained at all times in the storage of records onsite.