

NCOE Foundation

The NCOE Foundation will hold a regular (virtual) meeting on Wednesday, March 23, 2022, at 3:30 p.m. at the Napa County Office of Education, 2121 Imola Avenue, Napa CA 94559. **Members of the public may attend the meeting virtually. Please see Public Participation information below.**

Board Member will be attending remotely from 1450 Technology Lane, Suite 200, Petaluma, CA 94954

Board Member will be attending remotely from 14525 Shaded Stone Pl, Oro Valley, AZ 85755

1. **ORGANIZATION**

A. Call to Order

B. Welcome to Visitors

C. **Public Participation:**

Members of the public are invited to join by computer, tablet, smartphone, or telephone. Members of the public wishing to provide public comment must request to be called upon by:

1. Using the chat feature on the web conference to send a request to meeting host Julie McClure, or
2. Using the hand raising feature in the participant panel on the web conference, or
3. Emailing a request to jmcclure@napacoe.org. Requests to provide public comments should include the name of the commenter, the phone number or username of the commenter used to join the conference, and an indication if the comment is regarding items that ARE or ARE NOT on the Board's March 23, 2022 agenda.

Please click the link below to join the webinar:

<https://napacoe.zoom.us/j/81076199127?from=addon>

Meeting ID: 810 7619 9127

One tap mobile

+16699006833,,81076199127# US (San Jose)

+13462487799,,81076199127# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 810 7619 9127

Find your local number: <https://napacoe.zoom.us/u/kb0fBnLYxO>

D. Approval of Agenda

E. Approval of Minutes – February 23, 2022

F. Comments by the Public: Suggestions, comments, and requests may be presented to the Board at this time for items not on the agenda on those subjects over which the Board has jurisdiction. Normally, the Board will take no action at this time. Individuals may be limited to three minutes for their presentations.

Comments by the Public for Items on the Agenda: The NCOE Foundation Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the NCOE Foundation, either before or during the Board's consideration of the item.

2. **CORRESPONDENCE, COMMUNICATIONS, AND REPORTS**

The Board Chair and/or Board members may report miscellaneous items for information purposes.

- Presentation – *Raising a Reader* (Kelsey Petithomme, Director Early Childhood Services)

3. **CONSENT AGENDA ITEMS**

Background information on these items is provided to the Board prior to the meeting. Action is taken by a common motion without discussion unless discussion of an item(s) is requested by a Board member(s).

A. Gift Approval: Approve all contributions, gifts, and transactions. **Refer to Transaction List on NCOE Foundation Monthly Financial Statement.**

All donation/gift acceptance requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all gifts are listed and the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

B. Grant Approval: All grant submission request will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all grant requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

- [Sonoma County Vintners Foundation Community Grants - Community Foundation Sonoma County](#) (Sara Sitch)

C. Event Approval: All event approval requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all event requests are listed and then the board takes action to accept them. Items that the Board Secretary thinks might need further discussion will be held for discussion or action. (Julie McClure, Secretary)

D. Fund Distribution: Funds received through grants or donations to support a particular department, individual or organization will be transferred upon acceptance of NCOE Foundation terms. Approval of distribution of funds from the NCOE Foundation will take the form of a consent agenda item. (Julie McClure, Secretary)

4. **ACTION ITEMS**

5. **INFORMATION ITEMS**

A. NCOE Foundation Monthly Financial Statement (Josh Schultz, Treasurer)

B. Upcoming grants and opportunities (Julie McClure, Secretary)

C. NCOE Foundation Compliance Calendar (Julie McClure, Secretary)

D. Planning Committee Update (Tony Apolloni, President)

6. FUTURE AGENDA ITEMS

7. NEXT MEETING OF THE NCOE FOUNDATION

The next regular meeting of the NCOE Foundation will be on Wednesday, April 27 , 2022.

8. ADJOURNMENT

In compliance with the American with Disabilities Act, if special assistance is needed to participate in this meeting, contact the NCOE Foundation at 253-6810. Notification forty-eight hours prior to the meeting will enable the NCOE to make reasonable arrangements to ensure accessibility to this meeting. I HEREBY CERTIFY THE AGENDA FOR THE STATED MEETING WAS POSTED ON THE NCOE WEBSITE AND IN NCOE'S DISPLAY CASE AT 2121 IMOLA AVENUE, NAPA, CA 94559, Friday, March 18, 2022. Informational material is available for review at the NCOE.

Ellen Sitter, Recording Secretary
NCOE Foundation