

REGULAR MEETING OF THE NCOE Foundation

Wednesday, February 23, 2022

Members present

Participated via Zoom: Josh Schultz, Gillie Miller, Julie McClure, Connie Silva, Caroline Wilson, Tony Apolloni, Kelsey Petithomme, Sara Sitch

Not present to vote: Lynne Vaughan

1. ORGANIZATION

A. CALL TO ORDER

Ms. McClure called the meeting to order at 3:32 p.m.

B. VISITORS

Visitors were welcomed to the meeting.

C. PUBLIC PARTICIPATION

Ms. McClure read the instructions regarding Public Participation. There were no comments by the public.

D. APPROVAL OF THE AGENDA

The Agenda was approved on a motion by Dr. Apolloni and a second by Ms. Wilson. A roll call vote was taken: Ayes - Dr. Apolloni, Ms. Silva, Ms. Sitch, Mr. Schultz, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes - None.

E. APPROVAL OF MINUTES

The Minutes of January 26, 2022 were approved on a motion by Dr. Apolloni and a second by Ms. Sitch. A roll call vote was taken: Ayes - Dr. Apolloni, Ms. Sitch, Ms. Silva, Mr. Schultz, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes - None.

F. COMMENTS BY THE PUBLIC

There were no comments by the public.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

Sara shared that Barbara Nemko brought an opportunity to her team to run a project called Project of Hope. The project includes partnering with photographer Linda Solomon. Ms. Solomon will be meeting with a group of after school students on April 6. The plan is to entice the ACE Leadership student group to be partnered with a mentor for the afternoon, and the students will each be provided with a high quality digital camera they will get to keep afterward. The students will be taking pictures of things that inspire them. Those images will eventually be turned into postcards or greeting cards that will be sold in support of the ACE program. Ms. Sitch further reported that she hopes to have an exhibition of the images highlighting the students, and then student families, and people who are important to them will be invited to show what is happening with the student program.

Ms. McClure invited the Board to share a program description of a project that is connected to the NCOE Foundation that they want the Foundation to be thinking about.

3. CONSENT AGENDA ITEMS

A. On a motion by Ms. Wilson and a second by Mr. Schultz, the Board approved Consent Agenda Item 3.A. (Gift Approval): ***Refer to the Transaction List on the NCOE***

Foundation Monthly Financial Statement. A roll call vote was taken: Ayes - Dr. Apolloni, Ms. Silva, Mr. Schultz, Ms. Sitch, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes – None.

B. On a motion by Ms. Wilson and a second by Mr. Schultz, the Board approved the Social Isolation Grant (CDE). Ayes - A roll call vote was taken: Ayes - Dr. Apolloni, Ms. Silva, Mr. Schultz, Ms. Sitch, Ms. Wilson, Ms. Miller, Ms. McClure, Ms. Petithomme. Noes – None.

C. No action was taken on Consent Agenda Item 3.C. (Event Approval).

D. No action was taken on Consent Agenda Item 3.D. (Fund Distribution).

4. ACTION ITEMS

There were no Action Items at this time.

5. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Report

The NCOE Foundation Monthly Financial Report was accepted as presented.

Mr. Schultz reminded the Board that the audit of the NCOE Foundation is incorporated into the audit of the Napa County Office of Education, and that audit will be presented to the Napa County Board of Education on March 1. There are no findings or concerns related to the NCOE Foundation with regard to the audit.

B. Upcoming Grants and Opportunities

- Ms. Sitch reported that her team has been reaching out to community partners to help support the cost of ACE uniforms, and that is coming through the Pay Pal feature on the NCOE Foundation website. Ms. Sitch noted that the plan is to use those funds for uniforms, and to purchase the uniforms through the NCOE Foundation.

Mr. Schultz asked the Board to let him know if they are interested in reviewing the NCOE Foundation bank account statement.

Ms. McClure reminded the Board that the NCOE Foundation is listed under AmazonSmile, and to please remember to use this feature when purchasing items on Amazon.

C. NCOE Foundation Compliance Calendar

Ms. McClure reported that the year-end donor letters have been sent.

D. Planning Committee Update

Dr. Apolloni reported that he recently met with Kay Sprinkel, and that Ms. Sprinkel submitted a preliminary summary on where she stands, reporting that her next steps are to do the interviews, develop the strategic plan vision, and complete the first draft no later than April 15.

Ms. McClure noted that she will ask Ms. Sprinkel to join the Board for the April meeting to present the draft.

6. FUTURE AGENDA ITEMS: 1) Planning Committee Update to include department project reports (Sara Sitch, Project of Hope; and, Kelsey Petithomme, Raising a Reader).

Ms. Vaughan offered her support when there is an update on when the AmeriCorps options for new programming come out, as there is interest at the federal level to look at the intensive tutoring concept.

Ms. McClure reminded the Board that Francesca Soriano-Hersh is available to do a search for funding for specific programs, and departments can also view the grant seeker feature for specific programs.

7. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next meeting of the NCOE Foundation will be on Wednesday, March 23, 2022 at 3:30 p.m.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:56 p.m.

Respectfully submitted,
Julie McClure, Secretary

Approved _____

Date_____