

REGULAR MEETING OF THE NCOE Foundation

Wednesday, May 25, 2022

Members present

Participated via Zoom: Josh Schultz, Julie McClure, Connie Silva, Caroline Wilson, Sara Sitch, Lynne Vaughan, Tony Apolloni

Absent: Kelsey Petithomme, Gillie Miller

1. ORGANIZATION

A. CALL TO ORDER

Ms. McClure called the meeting to order at 3:32 p.m.

B. VISITORS

Visitors were welcomed to the meeting.

C. PUBLIC PARTICIPATION

Ms. McClure read the instructions regarding Public Participation. There were no comments by the public.

D. APPROVAL OF THE AGENDA

The Agenda was approved on a motion by Dr. Apolloni and a second by Mr. Schultz. A roll call vote was taken: Ayes - Ms. Silva, Ms. Sitch, Ms. Vaughan, Mr. Schultz, Ms. Wilson, Ms. McClure, Dr. Apolloni. Noes - None.

E. APPROVAL OF MINUTES

The Minutes of March 23, 2022 were approved on a motion by Ms. Sitch and a second by Dr. Apolloni. A roll call vote was taken: Ayes - Ms. Silva, Ms. Sitch, Ms. Vaughan, Mr. Schultz, Ms. Wilson, Ms. McClure, Dr. Apolloni. Noes - None.

F. COMMENTS BY THE PUBLIC

There were no comments by the public.

2. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

There were no correspondence, communications, and reports at this time.

3. CONSENT AGENDA ITEMS

A. On a motion by Ms. Sitch and a second by Ms. Wilson, the Board approved Consent Agenda Item 3.A. (Gift Approval): ***Refer to the Transaction List on the NCOE Foundation Monthly Financial Statement.*** A roll call vote was taken: Ayes - Ms. Silva, Ms. Sitch, Ms. Vaughan, Mr. Schultz, Ms. Wilson, Ms. McClure, Dr. Apolloni. Noes - None.

B. No action was taken on Consent Agenda Item 3.B. (Grant Approval).

C. No action was taken on Consent Agenda Item 3.C. (Event Approval).

D. No action was taken on Consent Agenda Item 3.D. (Fund Distribution).

4. ACTION ITEMS

There were no Action Items at this time.

5. INFORMATION ITEMS

A. NCOE Foundation Monthly Financial Report

The NCOE Foundation Monthly Financial Report was accepted as presented.

B. Upcoming Grants and Opportunities

Ms. Silva updated the Board on bringing some of the inclusion work to the NCOE and noted that Carla Bryant is still very interested in working with us.

Mr. Schultz reported that the inclusion work project is still on hold at the moment depending on the current Governor's budget and where funds are available for inclusion.

Ms. Sitch reported that they were awarded \$10,000 from the Vintner's Grant for scholarships for students to participate in the program at the elementary school programs in Santa Rosa.

C. NCOE Foundation Compliance Calendar

Mr. Schultz asked that the link be updated to <https://bizfileonline.sos.ca.gov/> for the Statement of Information item on the NCOE Foundation Compliance Calendar for the month of June.

Ms. McClure reminded the Board to send Ellen Sitter their Conflict of Interest form if they have not already done so.

D. Planning Committee Update

Ms. McClure reported on a draft she received from Kay Sprinkel who has been working on the NCOE Foundation statement. The current focus is on the NCOE Foundation's ability to go where the needs are for our students and meet unmet needs. Ms. McClure asked the Board to review the statement and send feedback to her. If another draft arrives in the meanwhile, Ms. McClure will pass it along to the Board.

E. Review Board Positions

Ms. McClure reported that she will review Board positions to see who is renewing. An email will be sent to those renewing, because the renewals will be finalized at the next meeting. Ms. McClure noted that she will reach out individually and remind Board members where they are in the cycle with positions.

6. FUTURE AGENDA ITEMS: 1) Update Case for Support and 2) Board positions.

7. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next meeting of the NCOE Foundation will be on Wednesday, June 22, 2022 at 3:30 p.m.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,
Julie McClure, Secretary

Approved _____

Date_____