# NCOE Foundation

The NCOE Foundation will hold a regular *virtual* meeting on <u>Wednesday, October 19, 2022, at 3:00 p.m.</u> **at the Napa County Office of Education, 2121 Imola Avenue, Napa CA 94559. Members of the public may attend the meeting virtually. Please see Public Participation information below.**

*Board Member will be pariticipating from 14525 Shaded Stone Place, Oro Valley AZ  85755*
*Board Member will be participating from 1450 Technology Lane, Petaluma CA  94954*
*Board Member will be participating from 3124 Vichy Lane, Napa CA  94558*
*Board Member will be participating from 3367 Browns Valley Road, Napa CA  94558*

1. **ORGANIZATION**
   A. Call to Order
   B. Welcome to Visitors
   C. **Public Participation**:
      Members of the public are invited to join by computer, tablet, smartphone, or telephone. Members of the public wishing to provide public comment must request to be called upon by:
      1. Using the chat feature on the web conference to send a request to meeting host Julie McClure, or
      2. Using the hand raising feature in the participant panel on the web conference, or
      3. Emailing a request to [jmcclure@napacoe.org](mailto:jmcclure@napacoe.org). Requests to provide public comments should include the name of the commenter, the phone number or username of the commenter used to join the conference, and an indication if the comment is regarding items that ARE or ARE NOT on the Board's October 19, 2022 agenda.

         Please click the link below to join the webinar:
         https://napacoe.zoom.us/j/81076199127?from=addon

         Meeting ID: 810 7619 9127
         One tap mobile
         +16699006833,,81076199127# US (San Jose)
         +13462487799,,81076199127# US (Houston)

         Dial by your location
         +1 669 900 6833 US (San Jose)
         +1 346 248 7799 US (Houston)
         +1 253 215 8782 US (Tacoma)
         +1 301 715 8592 US (Washington DC)
         +1 312 626 6799 US (Chicago)
         +1 646 558 8656 US (New York)
         Meeting ID: 810 7619 9127
         Find your local number: https://napacoe.zoom.us/u/kb0fBnLYxO

   D. Approval of Agenda
   E. Approval of Minutes – August 24, 2022

F. Comments by the Public:  Suggestions, comments, and requests may be presented to the Board at this time for items not on the agenda on those subjects over which the Board has jurisdiction.  Normally, the Board will take no action at this time. Individuals may be limited to three minutes for their presentations.

Comments by the Public for Items on the Agenda:  The NCOE Foundation Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the NCOE Foundation, either before or during the Board's consideration of the item.

2. **CORRESPONDENCE, COMMUNICATIONS, AND REPORTS**
   The Board Chair and/or Board members may report miscellaneous items for information purposes.

3. **CONSENT AGENDA ITEMS**
   Background information on these items is provided to the Board prior to the meeting.  Action is taken by a common motion without discussion unless discussion of an item(s) is requested by a Board member(s).

   A. Gift Approval:  Approve all contributions, gifts, and transactions. **Refer to Transaction List on NCOE Foundation Monthly Financial Statement**.

   All donation/gift acceptance requests will be submitted to the Board Secretary for approval. Approval will take the form of a consent agenda item where all gifts are listed and the board takes action to accept them.  Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

   B. Grant Approval:  All grant submission request will be submitted to the Board Secretary for approval.  Approval will take the form of a consent agenda item where all grant requests are listed and then the board takes action to accept them.  Items that the Board Secretary thinks might be controversial will be held for discussion or action. (Julie McClure, Secretary)

   C. Event Approval:  All event approval requests will be submitted to the Board Secretary for approval.  Approval will take the form of a consent agenda item where all event requests are listed and then the board takes action to accept them.  Items that the Board Secretary thinks might need further discussion will be held for discussion or action.  (Julie McClure, Secretary)

   D. Fund Distribution:  Funds received through grants or donations to support a particular department, individual or organization will be transferred upon acceptance of NCOE Foundation terms. Approval of distribution of funds from the NCOE Foundation will take the form of a consent agenda item.  (Julie McClure, Secretary)

4. **ACTION ITEM**

5. **INFORMATION ITEMS**
   A. NCOE Foundation Monthly Financial Statement 2022-23 and FY 2021-22 End of Year (Josh Schultz, Treasurer)

   B. Annual Department Reports (Julie McClure, Secretary)

   C. Review web site changes (Julie McClure, Secretary)

D. Report out from Program representatives on Foundation Projects (Julie McClure, Sara Sitch, Kelsey Petithomme, Gillie Miller, Caroline Wilson, Barbara Nemko)

E. Mariposa Give Guide. $1000 donation received from Tony Apolloni and donation of $500 from NCOE Foundation Board approved at Special meeting on 8/24/22 (Sara Sitch)

F. Upcoming grants and opportunities (Julie McClure, Secretary)

G. NCOE Foundation Compliance Calendar (Julie McClure, Secretary)

6. **FUTURE AGENDA ITEMS**

7. **NEXT MEETING OF THE NCOE FOUNDATION**
The next regular meeting of the NCOE Foundation will be on Wednesday, January 25, 2023.

8. **ADJOURNMENT**
In compliance with the American with Disabilities Act, if special assistance is needed to participate in this meeting, contact the NCOE Foundation at 253-6810. Notification forty-eight hours prior to the meeting will enable the NCOE to make reasonable arrangements to ensure accessibility to this meeting. I HEREBY CERTIFY THE AGENDA FOR THE STATED MEETING WAS POSTED ON THE NCOE WEBSITE AND IN NCOE'S DISPLAY CASE AT 2121 IMOLA AVENUE, NAPA, CA 94559, Friday, October 14, 2022. Informational material is available for review at the NCOE.

<div align="right">Ellen Sitter, Recording Secretary<br>NCOE Foundation</div>