

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent

The Napa County Board of Education will hold a regular meeting on Tuesday, April 4, 2023, at 3:30 p.m., at the Napa County Office of Education, 2121 Imola Avenue, Napa, CA. **Members of the public may attend the meeting in-person or virtually. Please view Public Participation information below.**

Board Member will be participating remotely from 16569 Bosque Drive, Encino CA 91436

This hybrid meeting will be conducted with a mixture of in-person and remote attendance.

<https://napacoe.zoom.us/j/85404848681>

1. ORGANIZATION

- A. Call to Order
- B. Flag Salute
- C. Public Participation

Members of the public are invited to participate in person or can join by computer, tablet, smartphone, or telephone. Remote access can be achieved by following the instructions below:

Join from PC, Mac, Linux, iOS or Android:

You are invited to a Zoom webinar.

When: April 4, 2023 03:30 PM Pacific Time (US and Canada)

Topic: NCOE April 4 Board Meeting

Join from a PC, Mac, iPad, iPhone or Android device:

Please click the link below to join the webinar:

<https://napacoe.zoom.us/j/85404848681>

Or One tap mobile :

US: +16699006833,,85404848681# or +16694449171,,85404848681#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968

Webinar ID: 854 0484 8681

International numbers available: <https://napacoe.zoom.us/u/kFD1RNcZp>

- D. Welcome to Visitors
- E. Approval of Agenda

F. Approval of Minutes – March 7, 2023

G. Public Comment

Members of the public wishing to provide public comment must request to be called upon using one of the following options:

- i. using the chat feature on the web conference to send a request to meeting hosts, or
- ii. using the hand raising feature in the participant panel on the web conference, or hand raising if in-person attendance, or,
- iii. emailing a request to jschultz@napacoe.org or smorris@napacoe.org.

Comments by the Public for Items on the Agenda: Anyone may provide public comment to the Board in support of, or in opposition to, any item being presented to the Board for consideration on the agenda during the Board’s consideration of the item. Individuals shall be allowed up to three minutes for their presentation.

Comments by the Public for Items NOT on the Agenda: Suggestions, comments, and requests may be presented to the Board at this time, for items not on the agenda, on those subjects over which the Board has jurisdiction. Normally, the Board will take no action on any topic at this time. Individuals shall be allowed up to three minutes for their presentations.

2. PRESENTATIONS

- A. Presentation on the Planned Solar Generation and Micro-Grid Project by Gopal Shanker of Recolte Energy (Josh Schultz, Deputy Superintendent).
- B. 2021-22 Annual Audit Presentation (Josh Schultz, Deputy Superintendent).
- C. Presentation – No Place for Hate program - Kent Boltz, Napa County Juvenile Hall Superintendent. (Sindy Biederman, Board Trustee).

3. CORRESPONDENCE, COMMUNICATONS, AND REPORTS

The Superintendent and/or Board members may report miscellaneous items for information purposes.

4. CONSENT AGENDA ITEMS

Background information on these items is provided to the Board prior to the meeting. Action is taken by a common motion without discussion unless discussion of an item(s) is requested by a Board member(s).

- A. Temporary County Certificates: Education Code Section 44332 authorizes the issuance of Temporary County Certificates for the purpose of authorizing salary payments to employees whose credential applications are being processed. (Julie McClure, Associate Superintendent)
- B. Approval of Resolution 2023-06: Board Member Compensation. Napa County Board of Education Bylaw 9250(a) provides for compensation to its Board members for attending meetings. The Bylaw further provides for compensation to members who miss meetings of the Board while performing designated services for the county or absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Julie McClure, Associate Superintendent)

5. ACTION ITEMS

- A. Board Approval Resolution Granting a Designated Period for St. Helena Unified School District CalPERS Golden Handshake. The Board will be asked to approve a Resolution Granting a Designated Period for St. Helena Unified School District CalPERS Golden Handshake. (Josh Schultz, Deputy Superintendent)
- B. Board Approval Implementation of Education Code 1090 – Board Compensation. The Board will be asked to approve Implementation of Education Code 1090 – Board Compensation. (Josh Schultz, Deputy Superintendent)
- C. Board Approval of the California Basic Educational Skills Test (CBEST) Waiver Blanket Statement indicating that the county intends to employ substitute teachers on CBEST Waivers during the school year. The Board will be asked to approve the CBEST Waiver Blanket Statement. (Julie McClure, Associate Superintendent)
- D. Adoption of Resolution 2023-07 (Declaration of Need for Fully Qualified Educators): The Board will be asked to approve Resolution 2023-07 that will allow the Napa County Office of Education to ensure, in emergency situations, that all classrooms are fully staffed with qualified certificated personnel in accordance with Education code 44258.9. (Julie McClure, Associate Superintendent)

6. SCHEDULED MATTER

Discussion, review, and direction regarding:

- A. Possible motion of support of state and federal legislative updates and positions on legislation. (Jennifer Kresge, Board Trustee)

7. INFORMATION ITEMS

- A. Personnel Activity Report: vacancies, listing of personnel appointments, terminations, transfers, etc. (Julie McClure, Associate Superintendent)
- B. Williams Uniform Complaints Procedures Quarterly Report (Josh Schultz, Deputy Superintendent)
- C. Update Ad Hoc Committee Mayacamas Charter School (Janna Waldinger, Board Member)
- D. Update Student Board Member (Julie McClure, Associate Superintendent)
- E. Update Ed Henderson conference room plaque (Barbara Nemko)

8. FUTURE AGENDA ITEMS

9. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next regular meeting of the Napa County Board of Education will be May 2, 2023.

10. ADJOURNMENT

In compliance with the American with Disabilities Act, if special assistance is needed to participate in this meeting, contact the Napa County Office of Education (NCOE) at 253-6810. Notification forty-eight hours prior to the meeting will enable the NCOE to make reasonable arrangements to ensure accessibility to this meeting. I HEREBY CERTIFY THE AGENDA FOR THE STATED MEETING WAS POSTED ON THE NCOE WEBSITE AND IN NCOE'S DISPLAY CASE AT 2121 IMOLA AVENUE, NAPA, CA 94559, and the Napa Preschool site, Friday, March 31, 2023. Informational material is available for review at the NCOE.

Ellen Sitter, Recording Secretary
NCOE Board of Education

**MEETING OF THE NAPA COUNTY BOARD OF EDUCATION
Tuesday, March 7, 2023**

Members present

Jean Donaldson, Ann Cash, Janna Waldinger, Gerry Parrott, Jennifer Kresge, Sindy Biederman, Don Huffman

1. ORGANIZATION

A. CALL TO ORDER

President Don Huffman called the meeting to order at 3:30 p.m.

B. FLAG SALUTE

The salute to the Flag was led by Barbara Nemko.

C. PUBLIC PARTICIPATION

President Huffman reviewed the instructions for public participation via teleconference.

D. WELCOME TO VISITORS

Visitors were welcomed to the meeting.

E. APPROVAL OF AGENDA

On a motion by Ms. Waldinger and a second by Mrs. Biederman, the Agenda was amended and approved to move Item 2.B. Camille Creek Students of the Month before Item 2.B. Desire Results Access presentation. *Ayes* – Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. *Noes* – None.

F. APPROVAL OF MINUTES

On a motion by Ms. Waldinger and a second by Mrs. Kresge, the Minutes of February 7, 2023 were approved. *Ayes* – Mr. Parrott, Mrs. Kresge, Ms. Waldinger, Mr. Donaldson, Mrs. Cash, Mrs. Biederman, Mr. Huffman. *Noes* – None.

G. Public Comment was given.

2. PRESENTATIONS

A. Nancy Dempsey, Director of Juvenile Court and Community Schools introduced and congratulated Camille Creek Students of the Month: Hunter Hall and Daniel Rivera.

B. The Desired Results Access Project shared their new interactive tool that links the DRDP assessment to the California Early Learning Foundations. It is available from their project website at draccess.org/foundations. The DRDP measures a child's progress towards the California Early Learning Foundations, California's description of what all children birth to five years of age should know and be able

to do. This tool shows the full range of development, and allows the teacher to limit the printable page view to just the areas they would like to view. Additionally, there are page numbers with the links to the PDFs of the California Early Learning Foundations and a version available in Spanish.

3. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

- Mrs. Biederman reported that she and several Board Trustees from NVUSD participated in a tour of Camille Creek on February 22.
- Mrs. Cash suggested that those going to the CCBE County Board Governance workshop this week report back on what they learned.
- Dr. Nemko thanked Mrs. Biederman for arranging program visits with our Board members and NVUSD Board Trustees. Dr. Nemko suggested our preschool should be the next visit for board members.
- Dr. Nemko reported that she was copied on a letter from the Commission on Teacher Credentialing with regard to a NVUSD teacher from American Canyon High School who was charged with the a mandatory leave of absence offense as defined in EC Section 44940.
- Dr. Nemko reported on the new AI (artificial intelligence) language processing tool called ChatGPT. Dr. Nemko has asked our Director of TTSS, Rebecka Anderson, if she will train our staff on how to make our work more efficient, and then Ms. Anderson will do a virtual workshop for the general public.
- Dr. Nemko reported that she attended a meeting in Hollister this morning regarding what we are doing in our Literacy for All initiative that we plan to launch late spring or next fall with all the districts in the county. We have been asked to pilot this program.
- Dr. Nemko reported on the letter she sent to Silicon Valley on super courses. We have not heard back as yet. Dr. Nemko further noted that an article in the paper listed 50 of the largest foundations. We identified 11 foundations that either give to education or might give to education, and we have sent letters to the 11 foundations.
- Dr. Nemko reported there is an AI for California Committee (AI4CA) that meets on monthly basis. They will do a state webinar on AI, and they have invited Dr. Nemko to be part of the program.
- Dr. Nemko reported that she will be moderating a keynote speech at the University of Redlands on C-STEM.
- Dr. Nemko reported that we made a lot of progress on the potential for the Preschool Technical Assistance Center.
- Dr. Nemko reported that Rotary has adopted SpiritHorse as a beneficiary for their fundraiser and now may have a three part series on the news talking about SpiritHorse.

4. CONSENT AGENDA ITEMS

A. On a motion by Mrs. Waldinger and a second by Mrs. Biederman, the Board approved Consent Agenda Item 4.A. (Temporary County Certificates). Ayes – Mr. Parrott, Mrs. Cash, Mrs. Kresge, Ms. Waldinger, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

B. No action was taken on Consent Agenda Item 4.B. (Board Compensation).

5. ACTION ITEMS

A. On a motion by Ms. Kresge and a second by Mrs. Biederman, the Board approved and adopted Resolution 2023-04: Supporting Safe Gun Storage. Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

Public Comment was given.

Written Public Comment was received and read by the Board.

B. On a motion by Mrs. Kresge and a second by Mrs. Biederman, the Board approved CSBA Delegate Assembly of the County Board Representative from Region 3 – Peggy Cohen-Thompson (Solano COE). Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

C. On a motion by Mrs. Kresge and a second by Ms. Waldinger, the Board approved Board Bylaw 9150 Student Board Members. Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

Public Comment was given.

D. On a motion by Ms. Waldinger and a second by Mrs. Kresge, the Board approved the Second Interim Budget Report. Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

Public Comment was given.

E. On a motion by Mrs. Biederman and a second by Mrs. Kresge, the Board approved Resolution 2023-05: Seeking sustainable Funding for County Office-Operated Juvenile Court and Community Schools. Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman, Mr. Huffman. Noes – None.

6. SCHEDULED MATTER

Mrs. Kresge reported, for information purposes, on the People Over Pentagon Act which is a bill for us all to consider to reduce the Pentagon's amount of expenditure on weapons and affiliation and all that involves, so they can spend more money on education, climate change, and health care.

Further, Mrs. Kresge referred the Board to the *CSBA Daily News Roundup*, March 7, 2023, for an update on the following issues: COVID-19, Student Behavior, Online Safety, and the Fentanyl Crisis.

Mrs. Kresge also recommended the Board read articles in *California School News* March 1, 2023: Additional Budget Advocacy, New Title IX guidance to support equal opportunity in athletics, CSBA webinar on trauma-informed education, schools' efforts to support African American students, and safe air in the classrooms with R-Zero disinfection.

7. INFORMATION ITEMS

A. The Board accepted the Personnel Activity Report as presented.

B. Ms. McClure provided the recent update on current guidelines to the COVID-19 Prevention Plan.

C. Dr. Nemko reported that Beverly Girard has agreed to do the training for the Board on the CCBE Trustee Handbook at the May 2 meeting. Dr. Nemko suggested that we plan to start the workshop at 11:30 which will include lunch, and we will finish in time before the 3:30 meeting.

Ms. Waldinger noted that she will attend the workshop remotely.

Mr. Huffman asked Ellen Sitter to send a calendar invite to the Board for the training and lunch on May 2.

D. The Board reviewed and made suggestions to update the 2023 Legislative Agenda. The agenda will be updated to include the following language: "continue to seek solutions to maintain funding in the face of declining enrollment".

Public Comment was given.

E. Ms. Waldinger reported that the Mayacamas Charter Middle School has near full enrollment for the 2nd and 6th grade. Ms. Waldinger further reported there are 120 students currently enrolled overall. There is a student event on March 24. They have sent out 1,000 card to parents (in Spanish and English) to let them know they can sign up to enroll their child. The school signed a lease with their landlord. The Sonoma County Charter SELPA will be handling special education needs. The school has contracted with Aldea for mental health services. They are moving ahead with the assumption that they will open in the fall.

Public Comment was given.

F. Mr. Huffman asked Ellen Sitter to send a calendar invite to the Board for the Staff Appreciation luncheon on May 8 and a list of food items the Board members agreed to bring.

8. FUTURE AGENDA ITEMS

9. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next regular meeting of the Napa County Board of Education will be Tuesday, April 4, 2023 at 3:30 p.m.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Barbara Nemko, Secretary
es

Approved _____ Date _____

MEETING OF THE NAPA COUNTY BOARD OF EDUCATION
Tuesday, February 7, 2023

Members present

Jean Donaldson, Ann Cash, Janna Waldinger, Gerry Parrott, Jennifer Kresge, Sindy Biederman

Absent: Don Huffman

1. ORGANIZATION

A. CALL TO ORDER

Vice President Sindy Biederman called the meeting to order at 3:30 p.m.

B. FLAG SALUTE

The salute to the Flag was led by Jean Donaldson.

C. PUBLIC PARTICIPATION

Vice President Biederman reviewed the instructions for public participation via teleconference.

D. WELCOME TO VISITORS

Visitors were welcomed to the meeting.

E. APPROVAL OF AGENDA

On a motion by Ms. Waldinger and a second by Mrs. Kresge, the Agenda was amended and approved to move *Item 7.E. Update Ad Hoc Committee Mayacamas Charter School* after Item G. Public Comment. Ayes – Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman. Noes – None.

F. APPROVAL OF MINUTES

On a motion by Mrs. Biederman and a second by Mrs. Waldinger, the Minutes of January 10, 2023 were approved and amended to show *Item 7.D. Update AB 361 Open Meetings* tabled to the February meeting. Ayes – Mr. Parrott, Mrs. Kresge, Ms. Waldinger, Mr. Donaldson, Mrs. Cash, Mrs. Biederman. Noes – None.

G. Public Comment was given.

Item 7.E. Update Ad Hoc Committee Mayacamas Charter School

Dr. Nemko introduced spokespersons Jolene Yee and Lauren Daley prior to their report on the current status of the Mayacamas Charter Middle School.

Ms. Yee reported on the progress of the Mayacamas Charter Middle School and noted that they view themselves as a community school with a strong focus on innovation and highly individualized education.

Ms. Daley updated the Board on the leadership aspect for Mayacamas. She noted that they have hired a Head of School, Cathy Adams, former River School Principal.

They are in the process of hiring a Director of Operations, and core teacher. Ms. Daley further reported on the school's marketing endeavors, salary and benefits packages, finalizing their lease, enrollment update, and teacher recruitment efforts.

Public comment was given.

Mr. Schultz reported that Mayacamas Charter Middle School provided a template MOU that Mr. Schultz and others have reviewed internally as well as reviewed by legal counsel. Mr. Schultz further reported that we have sent comments to Mayacamas Charter Middle School representatives, and Mayacamas Charter Middle School representatives are reviewing the comments. Mr. Schultz will send a marked-up copy to the Ad Hoc Committee for Mayacamas Charter Middle School and, once the Ad Hoc committee agrees, it will then be presented to the Board for approval. Mr. Schultz also noted that we need a policy on charter school oversight, and he is working on sample policies to send to the Ad Hoc Committee for review.

2. PRESENTATIONS

- A. Ms. Biederman provided an overview and introduction for artwork being presented by Ms. Stepney, teacher, Donaldson Way Elementary School teacher.

Ms. Stepney presented her art project, created by her students at Donaldson Way Elementary, for Martin Luther King Day. The art project is titled *I Have a Dream*, and is being loaned to the Napa County Office of Education for display.

- B. Nancy Dempsey, Director, Juvenile Court & Community Schools, and Jeff Scott, Teacher, introduced and congratulated Camille Creek Students of the Month: Rafael Betancourt Tamayo and Jesus Avila Tolento.

- C. Dr. Nemko reported on the partnership between Camille Creek and SpiritHorse Academy. Dr. Nemko noted that our students go to the academy on Friday morning to take care of formerly abused horses by feeding and grooming them. The students also have the opportunity to ride the horses, and noted it's been a transformative experience for many of our students.

Anne Vallerga, Assistant Principal, Juvenile Court and Community Schools, provided an overview of the SpiritHorse program and turned the presentation over to student, Jovani Arguello, who explained why he enjoys the SpiritHorse program.

After a brief reception to honor the students, the meeting resumed at 4:00 p.m.

3. CORRESPONDENCE, COMMUNICATIONS, AND REPORTS

- Mr. Parrott reported that he and Mrs. Biederman have visits scheduled for Redwood Middle School, along with a few NVUSD Board Trustees, on February 17; and, a visit to Camille Creek on February 22 for a school tour. Mr. Parrott further reported that he and Mrs. Biederman visited Northwood Elementary

two weeks ago with NVUSD Board Trustees and had an opportunity to tour the school.

- Mrs. Biederman reported that she attended an event at American Canyon High School put on by the Filipino Club.
- Dr. Nemko reported on Leadership Napa Valley Education Day which took place at Camille Creek on March 3.
- Dr Nemko reported that she did a presentation on Ethnic Studies at the ACSA conference.
- Dr Nemko reported that we have the Napa County Reads author visit on March 9 at the Jarvis Conservatory at 6:00 p.m. The book chosen for this year's middle school students is *The Epic Fail of Arturo Zamora*. The culinary programs will prepare mango smoothies for the people who come. The author will be in Calistoga in the morning and Silverado Middle School in the afternoon, and the event will be livestreamed at the school.
- Dr. Nemko reminded the Board of the astronaut, Kate Rubins, visit March 28 at Vintage High School during the day (time to be determined) and Napa Valley College at 6:00 p.m.
- Dr. Nemko reported that our group from the Lead to Literacy grant presented, at the Superintendents' Council meeting, the idea about being a *Countywide Literacy For All* county using the Science of Reading. Dr. Nemko noted that all the superintendents are interested, and our teams developing a plan for the training that we are going to do over the summer in Napa. Dr. Nemko further reported that we will bring people up from Chartwell and UCSF.

4. CONSENT AGENDA ITEMS

A. On a motion by Mrs. Kresge and a second by Mr. Donaldson, the Board approved Consent Agenda Item 4.A. (Temporary County Certificates). *Ayes* – Mr. Parrott, Mrs. Cash, Mrs. Kresge, Ms. Waldinger, Mr. Donaldson, Mrs. Biederman. *Noes* – None.

B. On a motion by Mrs. Kresge and a second by Mr. Donaldson, the Board approved Board Compensation (Don Huffman). *Ayes* – Mr. Parrott, Mrs. Cash, Mrs. Kresge, Ms. Waldinger, Mr. Donaldson, Mrs. Biederman. *Noes* – None.

5. ACTION ITEMS

A. On a motion by Ms. Waldinger and a second by Mrs. Kresge, the Board approved the Juvenile Court and Community School Comprehensive School Safety Plan. *Ayes* - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman. *Noes* – None.

B. On a motion by Ms. Waldinger and a second by Mrs. Kresge, the Board approved the Juvenile Court and Community School (SPSA) School Plan for Student Achievement. *Ayes* - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman. *Noes* – None.

C. On a motion by Mrs. Kresge and a second by Mrs. Waldinger and Mr. Parrott, the Board approved Board Bylaw 9250 Remuneration, Reimbursement and Other

Benefits. Ayes - Mr. Parrott, Mrs. Cash, Ms. Waldinger, Mrs. Kresge, Mr. Donaldson, Mrs. Biederman. Noes – None.

6. SCHEDULED MATTER

Mrs. Kresge reminded the Board of the CSBA Governance workshop March 10-11 where Dr. Nemko will present on the Camille Creek Community School.

Mrs. Kresge also reminded the Board of the virtual Legislative Action Week March 14-16.

Mrs. Kresge reminded the Board to review and to keep up with the CSBA's California School News Weekly Updates on the CSBA website. This site provides information on plans to recruit new teachers, registration for Legislative Action Week, how to support African American students, and cyber security.

Dr. Nemko reported on the Digital Education Equity Bill noting the premise is that we are no longer providing funds for county offices of education to train teachers for technology. We are proposing a pilot for four offices to train the teachers to see what difference that would make in students achievement.

7. INFORMATION ITEMS

A. The Board accepted the Personnel Activity Report as presented.

B. Mr. Schultz reminded the Board of the Updated Brown Act Virtual Meeting Requirements as outlined in the School & College Legal Services letter provided in the Board agenda packet.

C. Mr. Schultz reported on the Financial Audit Status noting that we initially requested an extension through the end of January. We have requested another extension to March 31 as outlined in a letter in the Board Agenda packet. Mr. Schultz noted that all fixed assets are secure. The issue is we don't have them clearly and properly reconciled in our new financial system. Mr. Schultz reported that he is confident the matter will be resolved by or before March 31.

D. Ms. McClure presented a First Reading of Board Bylaw 9150 Student Board Members. This item will be brought back to the March meeting for Board approval.

Public Comment was given.

E. Update Ad Hoc Committee Mayacamas Charter Middle School was moved to precede Item 2. Presentations.

8. ADJOURN TO CLOSED SESSION (5:30 p.m.)

The Board adjourned to closed session with respect to: Conference with Legal Counsel Regarding Pending Litigation: *Napa Valley Unified School District vs. California State Board of Education.*

9. OPEN SESSION (5:55 p.m.)

10. REPORT FROM CLOSED SESSION (5:55 p.m.)

The Board reported no action taken.

Dr. Nemko reported that she or her designee will explore a Board training and will report back to the Board with available dates for the training.

11. FUTURE AGENDA ITEMS 1) Training CCBE Trustee Handbook; 2) Second Reading Board Bylaw 9150 Student Board Members; and 3) Safe Gun Storage Resolution.

12. NEXT MEETING OF THE NAPA COUNTY BOARD OF EDUCATION

The next regular meeting of the Napa County Board of Education will be Tuesday, March 7, 2023 at 3:30 p.m.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Barbara Nemko, Secretary
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Approved _____ Date _____

NAPA COUNTY OFFICE OF EDUCATION

127 ENERGY POWER PURCHASE AGREEMENT

FOR

SOLAR PHOTOVOLTAIC SYSTEMS AND
ELECTRIC VEHICLE CHARGING STATIONS

GOPAL SHANKER
APRIL 4, 2023

- Pre-school and Camille Creek photovoltaic systems – 3D Renderings
- Pre-school and Camille Creek and Electric Vehicle Charging Station (**EVCS**) electricity usage, solar production, and savings
 - 127 Energy – NCOE Power Purchase Agreement (**PPA**)
 - Term: 25 years
 - Prepayment: \$500,000
 - Starting Rate: \$0.191/kWh
 - Annual Escalator: 0%
- Pro Forma Cash Flow Savings and Scenario Analysis
- Next Steps

CAMILLE CREEK AND PRE-SCHOOL SOLAR



CAMILLE CREEK AND PRE-SCHOOL SOLAR





CAMILLE CREEK AND PRE-SCHOOL SOLAR



Item	Demand (kW)	Usage or Production (kWh)	Amount (Deep Green B-1 Tariff)
Building (2022 data)	70	93,255	\$28,497
EVCS (4) usage: 8 a.m. to 4 p.m. weekdays	14	29,952	\$8,789
Total: Building + EVCS (@ \$0.3026/kWh)	84	123,207	\$37,286
99.9 kWdc Solar (@ \$0.191/kWh)		-138,111	-\$26,379
Net PG&E bill after Solar (NEM2)	51	-14,905	\$651
1 st year bill savings after Solar			\$10,256
EVCS reimbursement (@ \$0.191/kWh)			\$5,721
1 st year net savings			\$15,977

Item	Demand (kW)	Usage or Production (kWh)	Amount (Deep Green B-10 Tariff)
Buildings (2022 data)	86	187,766	\$55,214
EVCS (10) usage: 8 a.m. to 4 p.m. weekdays	36	74,880	\$22,041
Total: Building + EVCS (@ \$0.2941/kWh)	122	262,646	\$77,255
174.2 kWdc Solar (@ \$0.191/kWh)		-237,080	-\$45,282
Net PG&E Bill after Solar (NEM2)	114	25,562	\$23,417
1 st year bill savings after Solar			\$8,556
EVCS reimbursement (@ \$0.191/kWh)			\$14,302
1st year net savings			\$22,859

COMBINED 25-YEAR CASH FLOW SAVINGS

Year		1	2	3	4	5	10	15	20	25
PRE-SOLAR										
PG&E Rate Escalator		0%	0%	0%	0%	0%	0%	0%	0%	0%
Projected Electricity Usage (kWh)	385,852	385,852	385,852	385,852	385,852	385,852	385,852	385,852	385,852	385,852
Projected Electricity Bill	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541	\$114,541
Unit Cost of Electricity	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969	\$0.2969
274.1 kWdc SOLAR										
Module Degradation Rate			0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Production (kWh)		375,191	373,315	371,448	369,591	367,743	358,641	349,764	341,107	332,664
PPA Escalator			0%	0%	0%	0%	0%	0%	0%	0%
PPA Rate	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910	\$0.1910
PPA Charges		\$71,661	\$71,303	\$70,947	\$70,592	\$70,239	\$68,500	\$66,805	\$65,151	\$63,539
POST SOLAR										
Electricity Bill Savings		\$90,473	\$90,020	\$89,570	\$89,123	\$88,677	\$86,482	\$84,341	\$82,254	\$80,218
Reimbursement by EVCS users		\$20,023	\$20,023	\$20,023	\$20,023	\$20,023	\$20,023	\$20,023	\$20,023	\$20,023
PPA Prepayment	-\$500,000									
PPA Payments	\$0	-\$71,661	-\$71,303	-\$70,947	-\$70,592	-\$70,239	-\$68,500	-\$66,805	-\$65,151	-\$63,539
Net Electricity Bill Savings	-\$500,000	\$38,834	\$38,740	\$38,646	\$38,553	\$38,460	\$38,004	\$37,559	\$37,125	\$36,702
Cumulative Net Bill Savings	-\$500,000	-\$461,166	-\$422,426	-\$383,780	-\$345,227	-\$306,767	-\$115,838	\$72,843	\$259,332	\$443,682

SCENARIO ANALYSIS – PAYBACK AND SAVINGS

Scenario #	PG&E Annual Rate Escalator	Payback Period (Years)	25-year cumulative savings
1	0%	14	\$444K
2	1%	12	\$738K
3	2%	11	\$1.08M
4	3%	10	\$1.49M

- ✓ Photovoltaic System sizes and EVCS locations
- ✓ PG&E interconnection applications
 - ✓ Approved for interconnection under NEM2
 - ✓ Microgrid design for Camille Creek is solar with diesel generator back up
 - ✓ Batteries can be added at a later date if desired/affordable without losing NEM2 grandfathering
- ✓ MCE EVCS rebate reservation
- ✓ PPA
 - License agreement with State
 - PPA Execution
 - Expected completion date: June 2024 (with mid-April notice to proceed)

Gopal Shanker
President
Récolte Energy

(707) 480-1960

gopal@recolteenergy.com

www.recolteenergy.com

Napa County Office of Education
Barbara Nemko, Ph.D., Superintendent

Item: 2.B.
April 4, 2023
Board Meeting

TITLE:

Annual Audit Report

HISTORY:

Each year the Napa County Office of Education (NCOE) receives an audit report from an independent auditor. Napa County Office of Education has employed Christy White Associates, a certified public accounting firm, to do the audit of the 2021-22 fiscal year. As a matter of information, the auditors not only review the financial records, but also ensure the county has met the Education Code requirements as they relate to attendance and other issues that have a fiscal impact.

CURRENT PROPOSAL:

A member of Christy White Associates will be at the Board meeting to present the annual audit report.

FUNDING SOURCE:

All NCOE Funds

SPECIFIC RECOMMENDATION:

Recommend acceptance by the Board.

PREPARED BY:

Josh Schultz
Deputy Superintendent

JS:kb

Napa County Board of Education

**Item 2.B.
April 4, 2023**

Annual Audit Report 2021-22

to be sent under separate cover

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D.

Item 4-A
APRIL 4, 2023

TITLE:

Temporary County Certificates

HISTORY:

Education Code Section 44332 authorizes the issuance of Temporary County Certificates for the purpose of authorizing salary payments to certificated employees whose credential applications are being processed. The applicant must make a statement under oath that he or she has duly filed an application for a credential and that to the best of his or her knowledge no reason exists why a certificate should not be issued.

CURRENT PROPOSAL:

Consider approval of Temporary County Certificates. Such certificate shall be valid for not more than one calendar year from the date of issuance. In no event shall a Temporary Certificate be valid beyond the time that the commission either issues or denies the originally requested credential or permit. Therefore, it is necessary to process these certificates in a timely manner. This authorization extends to all public school districts under the Napa County Office of Education jurisdiction.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION: It is recommended that the Napa County Board of Education approve the issuance of the Temporary County Certificates presented at this **APRIL 4, 2023** meeting.

Prepared by: Sarah White
03/01/2023

**NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko Ph.D.**

TO: Napa County Board of Education
FROM: Sarah White, Credentials Analyst

DATE: APRIL 4, 2023
Item 4-A

RE: Temporary County Certificates

FOR BOARD APPROVAL

NAPA COUNTY OFFICE OF EDUCATION

<u>NAME</u>	<u>TYPE</u>	<u>DOJ CLEARED</u>
Fuentes, Eddar	30-Day Sub permit	3/16/2023

Waiver 72-HR

Public Notice

YES

NAPA VALLEY UNIFIED SCHOOL DISTRICT

<u>NAME</u>	<u>TYPE</u>	<u>DOJ CLEARED</u>
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NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent

Item 5.A.
April 4, 2023

TITLE:

Resolution granting a designated period for SHUSD CalPERS Golden Handshake

HISTORY:

NCOE is the contracting entity with CalPERS for all Napa County school districts. The contract was amended to allow additional service credit incentives, and each time a school district wants to offer the incentive, the Napa County Board of Education must pass a resolution designating a period of eligibility for members to retire.

St. Helena Unified School District (SHUSD) offered a retirement incentive to its classified staff in the 2022-23 school year. Its Board of Trustees disclosed the District's costs incurred by the offer on January 19, 2023 and adopted a resolution to open the designated window on March 9, 2023.

CURRENT PROPOSAL:

This resolution grants the period from April 30, 2023 through July 31, 2023 for any CalPERS members employed in classified positions to retire and receive Two Years Additional Service Credit.

FUNDING SOURCE:

The funding for the Golden Handshake is provided by SHUSD. NCOE will have no fiscal implications as a result of passing this resolution.

SPECIFIC RECOMMENDATION:

SHUSD has six eligible CalPERS members who submitted irrevocable letters to participate within the designated period. We recommend approval.

PREPARED BY:

Aaron Johnson, Assistant Director of Business Services



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

March 7, 2023

CalPERS ID: 5370547945 - COE
CalPERS ID: 4342973928 - SD

Mr. Aaron Johnson
Napa County Schools
Re: St. Helena Unified School District
2121 Imola Ave.
Napa, CA 94559

Dear Mr. Johnson,

Thank you for contacting CalPERS. We have received your request to designate a window period for granting two years additional service credit for miscellaneous members pursuant to Government Code section 20904.

The Resolution for signature by the County Superintendent of schools and other required documents necessary to provide another designated period for granting two years additional service credit pursuant to Government Code section 20904 for miscellaneous members are enclosed.

1. Resolution for adoption by your governing body, original or certified copy
2. Certification of Governing Body's Action (CON-12B)
3. Certification of Compliance with Government Code section 7507 (CON-12C)
4. Certification of Compliance with Government Code section 20904

The Resolution must include the designated period and specify the eligible group of members. If the eligible group is employed in a specific district and it is the county superintendent of schools intention to limit the eligibility to a specific classification within a specific district, please identify both the classification and the district. **The benefit cannot be provided based on employee organization or unrepresented groups, e.g. confidential employees or members of a bargaining association.**

The following forms are also enclosed:

1. Two Years Additional Service Credit section 20904, information (CON-29)
2. Procedures for Calculation and Cost Estimate Factors (CON-3)

Government Code section 7507 requires that the costs to provide this benefit be made public at a public meeting at least **two weeks prior to the adoption of the Resolution**. To determine the total dollar amount, use the enclosed cost factors to calculate the approximate employer cost for each employee who will be eligible for the additional service credit. The County Superintendent of schools is to certify compliance on the enclosed Certification of Compliance with Government Code section 7507.

The County Superintendent of Schools is responsible for the transfer to the retirement fund of the actual costs of providing the additional service credit.

If you have any questions, please visit our website at **www.calpers.ca.gov**, or contact our Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

Sincerely,

Stacey Barnett

Stacey Barnett

Financial Office

Pension Contracts & Prefunding Programs Division

Enclosures



ST. HELENA UNIFIED SCHOOL DISTRICT

RESOLUTION #22-37

RETIREMENT INCENTIVE PROGRAM – SHUSD EMPLOYEES ENROLLED IN THE CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

WHEREAS, Government Code Section 20904 provides that a school district may permit members of the California Public Employees Retirement System (CalPERS) who retire, to receive up to two years of additional service credit; and

WHEREAS, the employing St. Helena Unified School District shall pay to the California Public Employees Retirement System (CalPERS) an amount equal to the actuarial present value cost of the additional service credit and a fee to cover administrative costs; and

WHEREAS, the St. Helena Unified School District wishes to make this program available to employees who are members of the California Public Employees Retirement System (CalPERS) who are eligible for retirement if the actual number of retirements received during each window period results in a fiscal savings to the District over five years;

NOW, THEREFORE, BE IT RESOLVED, that this program is hereby adopted, and

BE IT FURTHER RESOLVED that the period during which eligible employees may retire under this program is designated as April 30, 2023 through July 31, 2023.

Passed and adopted at the regularly scheduled meeting of the Board of Trustees on March 9, 2023 by the following vote:

AYES Kerr, Moura, Pelosi, Symon, Wolf

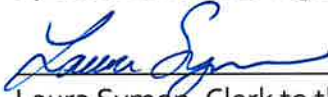
NOES None

ABSENT None

ABSTAINED None



I, Laura Symon, Clerk of the Board of Trustees of St. Helena Unified School District of Napa County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by said Board at its regular meeting on March 9, 2023.



Laura Symon, Clerk to the Board

REGULAR MEETING OF THE BOARD OF TRUSTEES - HYBRID MEETING
Thursday, March 9, 2023

Members present

Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Pelosi opened the meeting at 5:00 PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

The board approved the agenda, as presented.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

3. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: MR. RUBÉN AURELIO, MR. CHRIS HELLER, AND MRS. ANDI STUBBS. EMPLOYEE ORGANIZATIONS: ST. HELENA TEACHERS ASSOCIATION (SHTA) AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) (GOVERNMENT CODE 54957.6)

B. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION (ONE POTENTIAL LAWSUIT)

The board received information from staff and gave their recommendation.

4. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

The board received information and gave their recommendation.

B. FLAG SALUTE

President Pelosi led the Pledge of Allegiance.

5. PUBLIC COMMENT ON OPEN SESSION ITEMS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

No public comment.

6. PRESENTATIONS

A. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD

Carolyn Wagner presented her board report from each school site and mentioned the LCAP event at Vintage Hall on March 1, 2023.

B. INTRODUCTION OF THE ST. HELENA SUPPORT SERVICES TEAM

Mary Allen gave a presentation on our student support staff & resources. She introduced our support services team members from SHUSD, Outside Agencies & UpValley Family Center.

7. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

No public comment.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Trustee Moura shared information on the St. Helena Elementary School. The presentation is attached to the meeting agenda.

B. SUPERINTENDENT'S REPORT

Superintendent Aurelio provided information on activities occurring within the district:

- Madison Butts math class at SHHS & was impressed with student engagement.
- "Heard it Through the Grape Vine" Reminder
- Run BIG! on March 31, 2023
- Oklahoma play that is opening at the end of the week
- CAFE conference in Long Beach end of March
- Announcement of Spring Break - April 3-7, 2023

C. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

Superintendent Aurelio report on the Student Equity and Belonging. QR code provided for notes from the meeting.

Trustee Moura spoke about Angela Baxter, Food Services Director, and samples of food for students to pick. Dialogue about grades around the high school. Engagement was distinctive. Trustee Kerr gave a shout out to the Wellness Fair at RLS in Feb., maybe provide a Wellness Fair twice a year.

D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

Brandon Farrell spoke about teachers being involved in the hiring process.

E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

CSEA did not have a report for the month of March.

F. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

G. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

H. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

I. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE BOARD STUDY SESSION ON FEBRUARY 13, 2022

B. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON FEBRUARY 15, 2023

C. APPROVAL OF THE MINUTES OF THE SPECIAL CLOSED SESSION MEETING OF THE BOARD MARCH 3, 2022

D. APPROVAL/RATIFICATION OF FIELD TRIPS

E. APPROVAL OF PERSONNEL REGISTER #22-8

F. ADOPTION OF RESOLUTION 22-38 RECOGNIZING A STATE OF EMERGENCY AND AUTHORIZING TELECONFERENCED MEETINGS PURSUANT TO AB 361

G. APPROVAL OF FUNDRAISERS

- H. REVIEW AND CONSIDER APPROVAL OF CONTRACTS UNDER \$25,000 (MARCH, 2023)**
- I. REVIEW AND CONSIDER APPROVAL OF A REVISED CERTIFICATED STIPEND SCHEDULE FOR 2022-23 TO INCLUDE JV BOYS/GIRLS SOCCER STIPENDS**
- J. REVIEW AND APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE MIDDLETOWN UNIFIED SCHOOL DISTRICT (MUSD) AND SHUSD**
- K. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS**
- L. APPROVAL OF 2023 CSBA DELEGATE ASSEMBLY CANDIDATE NOMINATION REGION 3-B**

The Governing Board approved the Consent Agenda, as presented.

Motion by Jeanmarie Wolf, second by Jeannie Kerr.

Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

10. BOARD-RELATED ITEMS

A. REQUEST FOR ADOPTION OF RESOLUTION #22-39, WEEK OF THE VOLUNTEER

Trustee Symon read aloud Resolution #22-39, Week of the Volunteer.

The Governing Board approved the adoption of Resolution #22-39, Week of the Volunteer, as presented.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. REVIEW OF MOBILE DEVICE POLICY AND CURRENT PRACTICES

Superintendent Aurelio provided the board with a presentation on the current mobile device policy which is currently embedded in the Conduct policy. He also provided information included in Assembly Bill 272 and Education Code that addresses mobile devices. In closing, Superintendent Aurelio shared the current practices at all four school sites.

Public Comment:

A. Chouteau (In Person)

B. Farrell (In Person)

L. Stuart (Written)

The board directed staff to collect more information regarding cell phone rules during a lockdown. Additionally, Student Trustee to the Board Carolyn Wagner was asked to collect feedback from the students through a survey or student council meeting on the use of cell phones on campus.

11. STUDENT LEARNING & ACHIEVEMENT

A. ST. HELENA HIGH SCHOOL HEALTH AND WELLNESS CENTER UPDATE

Director of Curriculum Mary Allen and the District Social Worker Roxana Plancarte provided the board with an update on the St. Helena High School Wellness Center located on the first floor of Vintage Hall.

B. PRESENTATION OF THE 2022-2023 SHPS SITE STRATEGIC PLAN

Principal Rocha provided the board with a report on the site strategic plan at St. Helena Primary School.

C. CONSIDERATION OF APPROVAL FOR FULL DAY KINDERGARTEN IN THE 2023-2024 SCHOOL YEAR

The board approved full-day kindergarten in the 2023-2024 school year.

Motion by Shawn Moura, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. DISCUSSION ON THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) COMMUNITY EVENT

Assistant Superintendent Mr. Heller shared information about the LCAP event. He asked the board and Student Representative to the Board provided up to three highlights from the event.

12. HUMAN RESOURCES

A. CONSIDERATION OF APPROVAL FOR "SUNSHINE" PROPOSAL FOR SHUSD TO SHTA FOR COLLECTIVE BARGAINING NEGOTIATIONS 2023

The board approved the "Sunshine" proposal for SHUSD to SHTA for Collective Bargaining Negotiations.

Motion by Laura Symon, second by Jeannie Kerr.

Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. CONSIDERATION OF APPROVAL FOR THE INITIAL "SUNSHINE" PROPOSAL FROM SHUSD TO CSEA #287 FOR COLLECTIVE BARGAINING NEGOTIATIONS 2023

The board approved the "Sunshine" proposal for SHUSD to CSEA for Collective Bargaining Negotiations.

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

C. REVIEW AND CONSIDER APPROVAL OF A TENTH CONTRACT AMENDMENT FOR CHRISTOPHER JAMES HELLER, CHIEF ACADEMIC/HUMAN RESOURCES OFFICER

The board approved the tenth contract amendment for Christopher James Heller, Chief Academic/Human Resources Officer.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

13. BUSINESS OPERATIONS

A. REVIEW AND CONSIDER APPROVAL OF THE 2022-23 SECOND INTERIM REPORT

The board approved the 2022-23 Second Interim Report.

Motion by Jeanmarie Wolf, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. FIRST REVIEW OF 2023-24 BUDGET ASSUMPTIONS

Andi Stubbs presented to the board the first review of the 2023-24 budget assumptions.

C. CONTRACTS OVER \$25,000, MARCH 2023

The board approved the contracts over \$25,000 for March, 2023.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. APPROVE A REVISED RESOLUTION (#22-37) OPENING A WINDOW FOR PARTICIPATION IN THE STATE-AUTHORIZED RETIREMENT INCENTIVE FOR CLASSIFIED EMPLOYEES

The board approved the revised Resolution #22-37 opening a window for participation in the state-authorized retirement incentive for classified employees.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

14. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

The board reviewed the list of future agenda items:

- Regular Board Meeting - April 20, 2023
- Student Board Member Presentation
- Adopt-a-School Report - Trustee Kerr
- Report on the Green Initiative
- Written Report from LCAP Stakeholders
- Budget Assumptions – Written Report
- Business Operations Update
- Developer Fee Justification Study
- Salary Schedules
- NCS CIF Designee
- Resolution – Employee Appreciation
- Resolution – Asian American Pacific Islander Month
- Blue Zones Recognition
- Introduction of the CSEA Executive Board
- Recognition of the N3 Labs Service to the St. Helena Community
- Review of the District of Choice Caps for the 2023-2024 school year
- Math Update
- Public Hearing - Extended School Year

Staff confirmed that differentiated instruction will be embedded in the math update.

15. ADJOURNMENT

A. ADJOURNMENT

Trustee Pelosi adjourned the meeting at 9:06 PM.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

Cost Savings Realization Worksheet
Early Retirement Incentive Program - 2022-23
Cost Savings Realization Worksheet

CALPERS ERIP PROGRAM:							Totals
	Retiree #1	Retiree #2	Retiree #3	Retiree #4	Retiree #5	Retiree #6	
PERS Retirement Formula	2% at 55	2% at 55	2% at 55	2% at 55	2% at 55	2% at 55	
Full pay plan:							
Retiree Salary Range/Step:	Step 107/13	113 & 115/13	107/13	114 & 116/13	107/13	103 & 109/13	
Retiree pre-retirement salary	\$31,864	\$63,118	\$44,610	\$65,150	\$31,864	\$42,620	\$ 279,226
Retiree pre-retirement benefits - Statutory, Medical)	\$20,072	\$47,048	\$33,629	\$49,362	\$24,033	\$39,810	\$ 213,954
Total retiree salary & benefits	\$51,936	\$110,166	\$78,239	\$114,511	\$55,897	\$82,430	\$ 493,180
Replacement salary (CSEA - Step 4 { Average Placement})	\$23,493	\$46,350	\$32,189	\$50,109	\$23,493	\$31,301	\$ 206,935
Replacement benefits - Statutory, Medical (Kaiser) - Full Family):	\$26,578	\$37,653	\$28,165	\$40,397	\$22,498	\$30,840	\$ 186,130
Total replacement salary & benefits	\$50,071	\$84,003	\$60,354	\$90,506	\$45,991	\$62,141	\$ 393,065
One year salary & benefit savings	\$1,865	\$26,164	\$17,885	\$24,005	\$9,906	\$20,290	\$ 100,115
Savings period in years	5	5	5	5	5	5	
Estimated Savings Over Five Years	\$9,323	\$130,818	\$89,426	\$120,027	\$49,530	\$101,449	\$ 500,574
CalPERS Cost Factor:	0.67	0.46	0.64	0.64	0.46	0.64	
Present value cost of two years:	\$21,349	\$29,034	\$28,550	\$41,696	\$14,657	\$27,277	\$ 162,564
CalPERS Administrative Costs - \$10.00 Actuarial Valuation Fee:	\$10	\$10	\$10	\$10	\$10	\$10	\$ 60
Subtotal	\$21,359	\$29,044	\$28,560	\$41,706	\$14,667	\$27,287	\$ 162,624
Retiree Post-Employment Benefits (over 2 years)	1,999	0	19,200	0	13,706	0	\$ 34,905
Total cost of Retirement Incentive Program	\$23,358	\$29,044	\$47,760	\$41,706	\$28,373	\$27,287	\$ 197,529
Total Net Savings Over Five Years	(\$14,035)	\$101,774	\$41,666	\$78,321	\$21,157	\$74,162	\$ 303,045

REGULAR MEETING OF THE BOARD OF TRUSTEES - HYBRID MEETING
Thursday, January 19, 2023

Members present

Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

Members absent

Jeannie Kerr

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Pelosi opened the meeting at 5:00 PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

The board approved the meeting agenda.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

No comments from the public on closed session items.

4. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR, AND DISTRICT NEGOTIATORS: MR. RUBÉN AURELIO, MR. CHRIS HELLER, AND MRS. ANDI STUBBS. EMPLOYEE ORGANIZATIONS: ST. HELENA TEACHERS ASSOCIATION (SHTA) AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) (GOVERNMENT CODE 54957.6)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

Information: A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

President Pelosi reported that the board received information in Closed Session and provided staff with direction.

B. FLAG SALUTE

President Pelosi led the Pledge of Allegiance

6. PUBLIC COMMENT ON OPEN SESSION ITEMS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

Public Comment:

- Anna Chouteau
- Alexandra Boeving Allen

7. PRESENTATIONS

A. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD

Ms. Carolyn Wagner, Student Representative to the Board, shared information on activities occurring at all four school sites.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Trustee Symon shared a report on St. Helena High School.

B. SUPERINTENDENT'S REPORT

Superintendent Aurelio reflected on the previous month:

- He received an update on the Napa Valley Vine Trail.
- New job descriptions to be approved for staff who took the retirement incentive.
- The Executive Board and board members will be attending a retreat on 1/20 & 1/21.
- He shared his vision after his listening circles.
- He presented Upcoming Events for the end of Jan. & Feb.
- Dave Pauls shared with us the activities from the upcoming RLS Wellness Fair on 2/2/23.

C. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

Superintendent Aurelio called on Trustee Symon to share about the Board Policy meeting she attended.

D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

Mr. Farrell spoke about the latest VA meeting and the positive feedback he got from 6-12th teachers.

E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

CSEA submitted a written report.

F. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

No public comment.

G. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

No public comment.

H. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

No public comment.

I. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted to the board.

No public comment.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE SPECIAL VIRTUAL MEETING ON DECEMBER 14, 2022.

B. APPROVAL OF THE MINUTES OF THE HYBRID REGULAR BOARD MEETING ON DECEMBER 15, 2022

C. APPROVAL/RATIFICATION OF FIELD TRIPS

D. REVIEW AND CONSIDER APPROVAL OF CONTRACTS UNDER \$25,000 (JANUARY, 2022)

E. ADOPTION OF RESOLUTION 22-28 RECOGNIZING A STATE OF EMERGENCY AND AUTHORIZING TELECONFERENCED MEETINGS PURSUANT TO AB 361

F. REVIEW AND CONSIDER APPROVAL OF RESOLUTION #22-25 REGARDING THE ACCOUNTING OF DEVELOPER FEES FOR THE 2021-22 SCHOOL YEAR

G. APPROVE SURPLUS PROPERTY - JANUARY, 2023

H. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ST. HELENA UNIFIED SCHOOL DISTRICT AND ST. HELENA TEACHERS ASSOCIATION

I. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ST. HELENA UNIFIED SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #287

J. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS

K. APPROVAL OF PERSONNEL REGISTER #22-6

The board approved the Consent Agenda as presented.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

10. BOARD-RELATED ITEMS

A. ADOPTION OF RESOLUTION #22-30 RECOGNIZING THE SIGNIFICANCE OF BLACK HISTORY

Student Rep. Carolyn Wagner read aloud the resolution.

The board adopted Resolution #22-30 Recognizing the Significance of Black History Month.

Motion by Shawn Moura, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. APPROVAL OF THE REVISED BOARD MEETING CALENDAR FOR 2023

Superintendent Aurelio asked the board to approve the change for Feb 2023 board meeting to 2/15/23 because 2/16/23 is a non-work day for most staff.

The board approved the revised board meeting calendar for 2023.

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

C. ADOPTION OF RESOLUTION #22-33, SCHOOL BOARD RECOGNITION MONTH

Trustee Wolf read aloud the resolution.

The board adopted Resolution #22-33, School Board Recognition Month.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. REQUEST TO ACCEPT GIFTS, DONATIONS, OR EARMARKED FUNDS

The board approved the list of gifts, donations, and earmarked funds.

Motion by Jeanmarie Wolf, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

E. ADOPTION OF RESOLUTION #22-29, DISTRICT OF CHOICE CAPS FOR THE 2023-2024 SCHOOL YEAR - JANUARY 2023 PROPOSAL

Superintendent Aurelio shared some background information about this topic and background on the proposed numbers.

Public Comment:

Julio Olguin (Written)

Trustee Moura requested lower caps for grades 3-8 and is comfortable with the rest presented.

Trustee Wolf is comfortable with what is presented.

President Pelosi is not comfortable with the caps proposed for 3-8 but is comfortable with TK-2 and 9th-12th.

Trustee Symon supports the information TK-2 & the high school.

The board approved the presented enrollment caps for grades TK-2 and 9-12.

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

F. CONDUCT THE DISTRICT OF CHOICE LOTTERY AND CREATE THE STUDENT WAITING LIST FOR 2023-2024

The District of Choice Lottery was conducted for the 2023-2024 school year.

G. INFORMATION ON THE PROPOSED BOARD POLICY CHANGES - JANUARY 13, 2022 COMMITTEE MEETING

Superintendent Aurelio spoke about the board policies and the updating process.

No action was taken on this item. It will return in February for action.

11. STUDENT LEARNING & ACHIEVEMENT

A. PRESENTATION OF THE 2022 CALIFORNIA DASHBOARD INFORMATION

Director of Curriculum and Instruction, Mary Allen, shared a presentation regarding the 2022 California Dashboard Information. The state looks at 11 measures for school success and she spoke about each one in the presentation slide. Math is still low and it's a priority for us.

No public comment.

B. PRESENTATION OF THE 2022-2023 RLS SITE STRATEGIC PLAN

Ms. Cox presented the 2022-23 RLS Site Strategic Plan with a Power Point. Most of the goals are still in a work progress.

No public comment.

C. PRESENTATION OF THE LOCAL CONTROL ACCOUNTABILITY PLAN INFOGRAPHIC

Mr. Heller presented the board with the Local Control Accountability Plan (LCAP) Infographic which is going to be made available to the public.

12. HUMAN RESOURCES

A. CONSIDERATION OF APPROVAL FOR RESOLUTION #22-31 SKIPPING AND COMPETENCE CRITERIA

The board approved Resolution #22-31, Skipping and Competence Criteria.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. CONSIDERATION OF APPROVAL FOR RESOLUTION #22-32 ORDER OF LAYOFF FOR CERTIFICATED EMPLOYEES/TIE BREAKING CRITERIA

The board approved Resolution #22-23, Order of Layoff for Certificated Employees/Tie-Breaker Criteria.

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

C. CONSIDERATION OF APPROVAL FOR ADMINISTRATIVE JOB DESCRIPTIONS

The board approved the administrative job descriptions, as presented.

Motion by Jeanmarie Wolf, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

13. FACILITIES

A. FACILITIES UPDATE - HIGH-PRIORITY DEFERRED MAINTENANCE PROJECTS

CBO Stubbs provided an update on high-priority deferred maintenance projects for each school site and Vintage Hall along with a funding plan.

B. REVIEW AND CONSIDER APPROVAL OF A CONCEPTUAL SCOPE AND BUDGET FOR THE SHES ROOF REPLACEMENT PROJECT

The board approved the conceptual scope and budget for the SHES Roof Replacement Project.

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

14. BUSINESS OPERATIONS

A. REVIEW AND CONSIDER APPROVAL OF A TRANSFER OF \$2,000,000 FROM FUND 01 (GENERAL FUND) TO FUND 40 (SPECIAL RESERVE FOR CAPITAL OUTLAY)

The board approved the transfer of \$2,000,000 from Fund 01 (General Fund) to Fund 40 Special Reserve for Capital Outlay.

Motion by Jeanmarie Wolf, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

B. REVIEW AND CONSIDER APPROVAL OF A FEE PROPOSAL WITH BEAM PROFESSIONALS FOR DESIGN SERVICES RELATED TO THE SHES ROOF REPLACEMENT PROJECT

The board approved the fee proposal with BEAM Professional for design services related to the SHES Roof Replacement Project.

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

C. APPROVAL OF THE PUBLIC DISCLOSURE OF COST SAVINGS CERTIFICATION FOR THE STRS (CERTIFICATED) EARLY RETIREMENT INCENTIVE PROGRAM (ERIP)

The board approved the public disclosure of cost savings certification for the STRS Early Retirement Incentive Program (ERIP).

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. APPROVAL OF THE PUBLIC DISCLOSURE OF COST SAVINGS CERTIFICATION FOR THE PERS (CLASSIFIED) EARLY RETIREMENT INCENTIVE PROGRAM (ERIP)

Andi Stubbs spoke about the two year incentive that was offered and the cost savings for the PERS retirees.

No public comment.

Approve the public disclosure of cost savings certification for the PERS Early Retirement Incentive Program(ERIP).

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

E. CONSIDER APPROVAL TO SCHEDULE A BOARD STUDY SESSION TO REVIEW INFORMATION FROM A POTENTIAL ENERGY CONSULTANT

The board received approval to schedule a board study session to review

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

F. BOARD REVIEW AND PUBLIC COMMENT: UPDATED SAFE RETURN TO IN-PERSON INSTRUCTION (SRIPI) PLAN (WRITTEN REPORT)

The board reviewed the written report.

G. CONTRACTS OVER \$25,000, JANUARY, 2023

The board approved the contracts over \$25,000 for January, 2023.

Motion by Jeanmarie Wolf, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

15. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

Governing Board Workshop - January 20 & 21, 2023

Governance Training

Regular Board Meeting - February 15, 2023

- Student Board Member Presentation
- Adopt-a-School Report - Trustee Wolf
- Recognition of SHUSD Teacher of the Year
- Give BIG!
- COVID-Prevention Program (CPP) – Info. (Written)
- SEL DataZone Presentation
- Parent Group Budgets
- SHES Spotlight
- Williams Quarterly – Q3
- SARC Report – Action
- LCAP Supplement to the Annual Update
- Consolidated Application
- Summer Pool Programming
- Notice of Lay-offs– If Needed

The Governing Board requested a review of the distressed cell phone policy and requested that the superintendent meets with principals in March. The District of Choice Enrollment Caps for grades 3-8 will return in February.

16. ADJOURNMENT

A. ADJOURNMENT

President Pelosi closed the meeting at 9:00 PM.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

SHUSD Trustee

2/15/2023

**Napa County Schools
Resolution to
Grant Another Designated Period
for
Two Years Additional Service Credit**

St. Helena Unified School District

WHEREAS, Napa County Schools participates in the Public Employees' Retirement System;
and

WHEREAS, the St. Helena Unified School District desires to provide another designated period for Two Years Additional Service Credit, Section 20904, based on the contract amendment included in said contract which provided for Section 20904, Two Years Additional Service Credit, for eligible miscellaneous members;

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Schools does seek to add another designated period, and does hereby authorize this Resolution, indicating a desire to add a designated period from April 30, 2023 through July 31, 2023 for miscellaneous members eligible to retire in the St. Helena Unified School District.

Adopted and approved this 4th day of April, 2023.

NAPA COUNTY SCHOOLS

By _____
County Superintendent of Schools

Attest:

Clerk/Secretary

(Rev. 12/18)





California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Compliance with Government Code Section 7507

I hereby certify that in accordance with section 7507 of the Government Code the future annual costs to provide section 20904 (Two Years Additional Service Credit) have been made public at a public meeting on January 19, 2023, which is at least two weeks prior to the adoption of the Resolution by the Superintendent of the Napa County Schools.

Clerk/Secretary

Title

Certification of Compliance with Government Code Section 20904

In accordance with Government Code section 20904 and the contract between the Public Employees' Retirement System, the Superintendent of the Napa County Schools hereby certifies that:

1. Because of an impending curtailment of, or change in the manner of performing service, the best interests of the county superintendent of schools would be served by granting such additional service credit.
2. Payment shall be made of the amount equal to the actuarial equivalent of the difference between the allowance the member receives after receipt of such service credit and the amount the member would have received without such service credit with respect to all eligible employees who retire during the specified period.
3. It is the intention at the time Government Code section 20904 becomes operative that the retirements under this section will either: (1) result in a net savings to the district or county superintendent of schools, or (2) result in an overall reduction in the work force of the organizational unit because of impending mandatory transfers, demotions, and layoffs that constitute at least one percent of the job classification, as designated by the county superintendent of schools, resulting from the curtailment of, or change in the manner of performing, its services.

THEREFORE, the Superintendent of the Napa County Schools hereby elects to provide the benefits of Government Code section 20904 to all eligible miscellaneous members who retire within the designated period, April 30, 2023 through July 31, 2023.

SUPERINTENDENT
OF THE
NAPA COUNTY SCHOOLS

By _____

Attest:

Clerk/Secretary

Date



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Governing Body's Action

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Superintendent of the Napa County Schools on April 4, 2023.

Barbara Nemko
Superintendent
Napa County Schools

Napa County Office of Education
Barbara Nemko, Ph.D., Superintendent

Item: 5.B.
April 4, 2023
Board Meeting

TITLE:

Implementation of Education Code 1090

HISTORY:

Education Code 1090 sets the amount of compensation for all Board members. Per the code the compensation for Napa County Board of Education members is currently set at \$348.84 per month. The code allows the Board to increase their compensation by 5% annually based on the current monthly payment, but the increase cannot be retroactive. The Board last chose to increase member compensation in April of 2022.

CURRENT PROPOSAL:

Pursuant to E.C. 1090, adjust Board compensation by the allowable 5%.

FUNDING SOURCE:

General Fund

SPECIFIC RECOMMENDATION:

It is recommended that the Board approve to increase compensation by the allowable 5% effective April 4, 2023. This would bring Board compensation up to \$366.28 per month.

PREPARED BY:

Josh Schultz, Deputy Superintendent

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D.

Item 5.C.
April 4, 2023

TITLE:

2023-2024 California Basic Educational Skills Test (CBEST) Waiver for Substitute Teachers

HISTORY:

For 2023-2024 California Basic Educational Skills Test (CBEST) Waiver requests for first time 30-Day Substitutes, the California Commission on Teacher Credentialing (CCTC) allows the Governing Board to adopt a blanket statement indicating that the County intends to employ substitute teachers on 30-Day Substitute CBEST Waiver during the school year. This declaration needs to be approved only once for all 30-Day Substitute CBEST Waivers requested for the 2021-2022 school year. This authorization will extend to all public school districts, which accept 30-Day Substitute CBEST Waivers, under the Napa County Office of Education jurisdiction.

CURRENT PROPOSAL:

The Governing Board of Napa County Office of Education declares that the County has been unable to recruit an adequate supply of day-to-day substitute teachers who have had an opportunity to take and pass the California Basic Skills Test. The County schools anticipate employing approximately one hundred (100) substitutes on 30-Day Substitute Variable Term Basic Skills Requirement Waivers for the 2021-2022 school year.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

It is recommended that the Napa County Board of Education approves a blanket statement indicating that the County intends to employ substitute teachers on Variable Term Basic Skills Requirement Waiver during the school year presented at this **April 4, 2023** meeting.

Prepared by: Sarah White Credentials Analyst
03/01/2023

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent

Item 5.D.
April 4, 2023

TITLE:

Resolution #2023-07- Declaration of Need For Fully Qualified Educators.

HISTORY:

In the past, the County Superintendent was authorized to apply for emergency credentials (now called emergency permits) on behalf of either the Napa County Office of Education or any district in Napa County, upon request, on an as-needed basis.

As of July 1, 1994, no district or county office will be allowed to apply for an emergency permit unless an approved Declaration of Need For Fully Qualified Educators is on file, prior to the emergency permit application, at the Commission on Teacher Credentialing. The Napa County Office and each district in Napa County must declare an anticipated need to its governing board. The Declaration is executed annually and needs to be on file before the beginning of the school year and will expire on the following June 30.

As in the past, the Superintendent retains the authority to issue Temporary County Certificates for the purpose of authorizing salary payment for those certificated employees whose applications are in progress.

CURRENT PROPOSAL:

Adoption of the Declaration of Need for Fully Qualified Educators would allow the Napa County Office of Education to ensure, in emergency situations, that all classrooms are fully staffed with qualified certificated personnel in accordance with EC 44258.9.

FUNDING SOURCE:

Not Applicable

RECOMMENDATION:

It is recommended that the Napa County Board of Education approve and adopt Resolution number #2023-07

Prepared by: Sarah White, Credentials Analyst
03/01/2023

**NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent**

**RESOLUTION #2023-07
DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS**

WHEREAS emergency permits are issued by the Commission on Teacher Credentialing in accordance with Division VIII of Title 5 California Code of regulations for the purpose of staffing classrooms, in emergency situations, with qualified certificated personnel; and

WHEREAS as of July 1, 1994, pertinent sections of the above reference regulations have been amended, the procedure for applying for emergency permits has changed and now requires the adoption of a Declaration of Need for Fully Qualified Educators; and

WHEREAS the Napa County Office of Education has anticipated intermittent need for employment personnel that may not as yet be fully credentialed;

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Education authorizes a Declaration of Need for Fully Qualified Educators.

PASSED AND ADOPTED by the Napa County Board of Education on April __, 2021 by the following vote:

AYES:

NOES:

ABSENT:

**STATE OF CALIFORNIA
COUNTY OF NAPA**

I, Barbara Nemko, Secretary of the Napa County Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regular called and conducted meeting held on said date.

Secretary, Napa County Board of Education

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent

TO: Napa County Board of Education

DATE: April 4, 2023

FROM: John Zikmund, Human Resources

RE: Personnel Activity

BOARD ITEM: 7A

NEW CERTIFICATED EMPLOYEE

None

NEW CLASSIFIED EMPLOYEE

Jessica Avila – Program Coordinator I, Community Programs

CHANGE IN ASSIGNMENT

Heather Whitacre – Admin. Assistant II to Program Coordinator I, Community Programs

RESIGNATION

Dolores Dela Cruz – Early Childhood Education Assistant II, Early Childhood Services

Sandra Gonzales – Instructional Coach Coordinator, Early Childhood Services

RETIREMENT

None

TERMINATION

None

LAYOFF/NON-RELECTS/TEMPORARY RELEASE NOTICES

Candace Fata, Sara Featherstone, Thomas Hinesley, Christina Mauricio, Angelina Pineda, Kendra Sittler, Joyce Tombaugh - Special Education Teachers, Early Childhood Services

David Boe, Melanie Cardwell, Mariana Maldonado, Jani Polk, Gabriela Cortes - Behavior Intervention Assistants, Early Childhood Service

Briana Balderas, Niesha Clary, Ekaterini DesJardin, Aura Lopez Kerr, Sandra Travagli - Speech Therapists, Early Childhood Services

Shawna Perlman – Nurse, Early Childhood Services

Heidi Pfeifle, Shelagh Tighe – Occupational Therapists, Early Childhood Services

Britney Voitel - Psychologist

POSITION VACANCIES

Instructional Assistant (4) – College and Career Readiness

Early Childhood Education Assistant II (5) – Early Childhood Services

Child Development Teacher (4) – Early Childhood Services

Community School Teacher (2) - Camille Creek

Instructional Support Specialist II (2) – Camille Creek and Crossroads

Admin. Assistant II, Fiscal

04-04-23.BRD