

**LOCAL PLAN**  
**Section E: Annual Service Plan**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

Local Plan Annual Submission

## Section E: Annual Service Plan

SELPA: 2800 Napa County

Fiscal Year: 2025-26

### Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

#### Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

**Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.**

- ☒ 330–Specialized Academic Instruction/  
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Specialized academic instruction is adapting as appropriate the needs of a student with an IEP to ensure that the student can meet the educational needs of the students so he or she can meet the educational standards of the LEA.

☐ Service is Not Currently Provided

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☒ 210–Family Training, Counseling, Home Visits (Ages 0-2 only)

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services are provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special need of the child and enhancing the child's development.

☐ 220–Medical (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing and able to provide this service, should it become necessary.

Related health and nursing services are designed to assist those individuals with disabilities who have health problems. Services are provided by a licensed physician to determine a child's developmental status and need for early intervention services. Services may include the following:

1. Managing student's health problems at the home or school site;
2. Consulting with staff members and families regarding management of student's health problems;
3. Providing group and individual counseling with the parents regarding health problems; and
4. Making appropriate referrals and maintaining communication with health agencies providing care to students.

☐ 230–Nutrition (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide this service, should it become necessary.

These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and

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food habits and food preferences.

☒ 240—Service Coordination (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is only for service coordination of special education and related services, and communication with families and partner agencies.

☒ 250—Special Instruction (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental domains, including cognitive processes and social interaction, social-emotional, adaptive, communication and motor skills; curriculum planning, including the planned interaction of the personnel, materials, and time and space that leads to achieving the outcomes of the child's Individualized Family Service Plan (IFSP); providing families with the information, skills, and support related to enhancing the skill development of the child; and working with the child and family to enhance the child's development.

☐ 260—Special Education Aide (Ages 0-2 only) ☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Paraprofessionals that provide instructional support, which may include the following special education services:

1. Assist with classroom management, such as organizing instructional and other materials;
2. Conduct parental involvement activities;
3. Act as translator; and
4. Provide instructional support services under the direct supervision of a teacher.

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☐ 270–Respite Care (Ages 0-2 only)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for a child with a disability.

☒ 340–Intensive Individual Service

Provide a detailed description of the services to be provided under this code.

If the IEP team determines that a student requires additional support for all or part of the day to meet his or her IEP goals, an instructional assistance may be assigned to provide support.

☐ *Service is Not Currently Provided*

☒ 415–Speech and Language

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Language and speech services provide intervention for students who have difficulty understanding or using spoken language. The difficulty may result from problems with articulations, abnormal voice quality, pitch, loudness, fluency, hearing loss, or the acquisition, comprehension, or expression of spoken language.

Services include: specialized instruction and services, monitoring, reviewing, and consultation. Services may be direct or indirect including the use of a speech consultant.

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Is the SELPA's average SLP caseload >55?

☐

Yes

☒

No

The average caseload for speech, language, and hearing specialists in the SELPA shall not exceed 55 cases, unless the SELPA Local Plan specifies a higher average caseload and the reasons for the greater average caseload. EC 56363.3

SELPA Average SLP Caseload: 43.52

Reasons for greater than 55 average caseload

☒ 425–Adapted Physical Education

☐

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

☒ 435–Health and Nursing: Specialized  
Physical Health Care

☐

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services are provided to students who require health services prescribed by a licensed physician and surgeon.

Health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school. Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing.

☒ 436–Health and Nursing: Other

☐

*Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care services. IEP-required health and nursing services are expected to supplement the regular health care.

☒ 445—Assistive Technology

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.

☒ 450—Occupational Therapy

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Includes services to improve student's educational performance, postural stability, selfhelp abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities.

Services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis; and may include therapeutic techniques to develop abilities; adaptations to the student's environment or curriculum; and consultation and collaboration with other staff and parents. Services provided based upon recommendation of the IEP team and by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

☒ 460—Physical Therapy

☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapy assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings, or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

☒ 510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

☐ *Service is Not Currently Provided*

☒ 515–Counseling and Guidance

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.

☒ 520–Parent Counseling

☐ *Service is Not Currently Provided*



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Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an Individualized Education Program (IEP) to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program.

☐ 525–Social Worker Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

These services include: preparing a social or developmental history of a child with a disability, group or individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

☒ 530–Psychological Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an Individualized Education Program (IEP), include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents.

These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP-required psychological services are expected to supplement the regular guidance and counseling program.

☒ 535–Behavior Intervention Services

☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

☒ 540–Day Treatment Services

Provide a detailed description of the services to be provided under this code.

This service is structured education, training, and support services to address the student's mental health needs.

☐ *Service is Not Currently Provided*

☐ 545–Residential Treatment

☒ *Service is Not Currently Provided*

☐ 610–Specialized Service for Low Incidence Disabilities

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Low incidence services are provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH) or deaf-blind (DB). These services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to teacher, parents, and staff as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

☒ 710–Specialized Deaf and Hard of Hearing Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. These services include speech therapy, speech

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reading, auditory training and/or instruction in the student's mode of communication.

☒ 715–Interpreter Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals whose communication is normally sign language by a qualified sign language interpreter.

This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.

☐ 720–Audiological Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

These services include measurements of acuity, monitoring amplification, and frequency modulations system use. Consultation services may be provided with teachers, parents, or speech/language pathologists.

☒ 725–Specialized Vision Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. They also may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.

☒ 730–Orientation and Mobility

☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

These services include training in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

☐ 735–Braille Transcription

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the services, should it become necessary.

This service provides transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction.

☐ 740–Specialized Orthopedic Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

These services include specially designed instruction for students with orthopedic disabilities, including specialized materials and equipment.

☐ 745–Reader Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Any specialized assistance provided for students who are print-impaired, whether the impairment is the result of a visual disability, other physical disability, or reading disability. This may include, but is not limited to, readers provided for examinations, textbooks, and other

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course related reading assignments and may also include recorded materials.

☐ 750–Note Taking Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes.

☐ 755–Transcription Services

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.

☒ 760–Recreation Service, Including  
Therapeutic Recreation

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Therapeutic recreation and specialized instructional programs designed to assist the student into becoming as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.

☒ 820–College Awareness Preparation

☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

This service is provided to promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.

☒ 830—Vocational Assessment, Counseling, Guidance, and Career Assessment

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service provides educational programs that are directly related to the preparation to students for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. Includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.

☒ 840—Career Awareness

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision for self-advocacy, career planning, and career guidance.

☐ 850—Work Experience Education

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Work experience education provides organized educational programs that are directly related to the preparation of students for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

☐ 855—Job Coaching

☒ *Service is Not Currently Provided*

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Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

This service provides assistance and guidance to an employee (student) who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach.

☐ 860–Mentoring

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

This service is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement, and assistance as the learning encounters challenges with respect to a particular area such as acquisition of job skills.

☐ 865–Agency Linkages (referral and placement)

☒ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing, and able to provide the service, should it become necessary.

Service coordination and case management that facilitates the linkage of individualized education programs under Part B and individual family service plans under Part C with individualized service plans under multiple Federal and State programs.

☐ 870–Travel and Mobility Training

☒ *Service is Not Currently Provided*

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Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no IEPs that require this service. LEAs are ready, willing and able to provide the service, should it become necessary.

Services provided to blind of visually impaired students by qualified personnel to enable those students to attain systematic orientation to and safe movement within their environments in school, home, and community. This service also includes mobility training.

☒ 890–Other Transition Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

☐ 900–Other Related Service

☒ *Service is Not Currently Provided*



Description of the “Other Related Service”

Qualifications of the Provider Delivering “Other Related Service”